

Curator of Education, Landmarks Foundation of Montgomery

Landmarks Foundation of Montgomery seeks an energetic and innovative Curator of Education to develop and implement a new interpretive plan for its Old Alabama Town Museum that serves 35,000 people annually (mostly fourth grade group tours of two dozen historic 19th-century buildings) and to help lead Landmarks' historic preservation practice and advocacy into its second half-century of service to central Alabama.

The Curator of Education supervises a staff of two dozen, mostly part-time guides and costumed interpreters. Salary commensurate with experience. The position is open until filled. Apply here.

Landmarks Foundation of Montgomery and Old Alabama Town Curator of Education Job Description Summary

- Supervises overall educational function of the organization.
- Responsible for general program development; museum administrative duties; considerable public contact; supervision of several educational professionals.
- Typical qualifications: advanced degree or equivalent; several years of related experience; regional and national professional activities.
- Reports to the Executive Director

Curator of Education Job Description

S/he is responsible for interpretation, group tours, public and school programs, and outreach to K-12 classroom teachers. S/he will develop, implement, manage, and evaluate engaging audience-centered interpretive strategies. S/he will supervise group tour coordinators, guides, interpreters, and block managers. S/he will report to the executive director and work closely with the curator of collections, museum store and ticket sales manager, volunteer coordinator, marketing/public relations officer, business manager, and maintenance supervisor.

Specific Responsibilities:

- Supervise the development, management, and evaluation of educational public programs for children and adults at Old Alabama Town and off campus through Landmarks Foundation sponsorship.
- Create and implement an interpretive plan for Old Alabama Town that engages different types of learners and learning experiences.
- Create curriculum-based thematic tours, activities, and materials that support the museum learning experience, including pre- and post-tour materials for teachers and students.
- Supervise Education staff, including recruitment, hiring, training, scheduling, evaluation, motivation, and problem-solving, leading tours when necessary.
- Supervise block managers, Ordeman-Mitchell-Shaw Townhouse guides, and group tour coordinators who book tours, schedule and supervise guides and interpreters.

- Work with community partners and other museum, history, and education professionals to develop and implement engaging educational programs for children and adults.
- Work with the Curator of Collections to help develop engaging permanent, temporary, and online exhibitions.
- Work with Education staff and the marketing/PR officer to grow and diversify audiences through educational programs and events.
- Provide collaborative leadership to advance Old Alabama Town and Landmarks Foundation priorities and long-range plans.

Required Knowledge, Skills, and Abilities:

- Knowledge of museum pedagogy and the museum field to include the role of educational programs and program guidelines recommended by various museum associations as needed to provide the highest quality programs for the public.
- Knowledge of current curriculum initiatives and learning theory.
- Knowledge of U.S. history, and preferably of the history of Alabama and the South.
- Excellent leadership, coaching, planning, and organizational skills.
- Effective verbal and written communication skills, including the ability to create and deliver public presentations.
- Team-building skills with a collaborative management style.
- Superior organizational and time-management skills.
- Ability to work within a budget.
- Ability to work collaboratively with museum staff and volunteers.
- Ability to forge and maintain effective working relationships within the organization as well as with representatives of community partners.
- Ability to work Second Saturdays and occasional weekends and nights.
- Ability to lift and move 40 lbs.

Necessary Qualifications:

- Graduation from a four-year college or university with a bachelor's degree in Education, Museum Studies, Public History, History, Anthropology, Archaeology, American Studies, or other closely related field.
- At least three years' experience in a museum education environment, including at least one year of responsible supervisory or administrative experience.
- A current driver's license

Desired Additional Qualifications:

- Master's degree strongly preferred.
- Certified interpretive guide qualification preferred.